

CAXTON PARISH COUNCIL
Minutes of the Meeting of the Parish Council held in the Village Hall
on Thursday 14 March 2013 at 8.00 pm

Present: Councillors: K Howard (Chairman), M Harrison, R Millard, N Blair and K Human.

In attendance: County Councillor Lister Wilson and District Councillor Alison Elcox and Mrs K Baptie (Minutes Secretary, LGS Services)

1. Apologies for absence and declarations of interest

Apologies were received from Cllr Steel (unwell).

1.1 To receive declarations of interests from councillors on items on the agenda
None.

1.2 To receive written requests for dispensations for disclosable pecuniary interests
None.

1.3 To grant any requests for dispensation as appropriate
None.

Comments & observations from members of the public and reports from District & County Councillors

Cllr Wilson reported on;

- Cambridgeshire county Council had agreed a 1.9% increase in Council Tax. The main issue is the cost of adult social care, but CCC continues to cut staff in order to make savings.
- Broadband – CCC has teamed up with BT to get high speed Broadband by 2015.
- Cambridge & County Bank
- New Cambourne School – parents in Caxton and Bourn will now be able to send their children to the new school.

Cllr Elcox reported on;

- City Deal – Cambridgeshire County Council, Cambridge City Council and South Cambridgeshire District Council will work together in managing major growth sites. The Government will give more authority to the local areas.
- Pot holes – SCDC have allocated 90 million over the next 5yrs for the repair of roads. Residents are encouraged to report pot holes on the website.

Cllr Millard reported a gully grille on the northern part of the bypass (between the middle and the roundabout) which has lain at the verge for the last week. Cllr Elcox was thanked and left the meeting.

2. To approve the minutes of the previous meeting on 10 January 2013 and the extra-ordinary minutes of 14 February 2013

The minutes of 10 January 2013 were approved ^(Prop RM, 2nd KH) as a true record and the minutes of 14 February 2013 were approved ^(NB, 2nd MH) and both sets were signed by the Chairman.

3. Matters arising from the last meeting

3.1 Co-option to fill casual vacancy

An enquiry had been made but no applications have been received. Members are to approach anyone who might be interested.

3.2 (3.1) New Play Equipment – update

Cllr Human passed around the draft of the questionnaire and it was agreed to proceed with this. ^(Prop MH, 2nd NB) The Parish Council thanked Councillor Human for doing such a good job on this project. Cllr Human also confirmed that weekly inspections of the

play areas would be carried out by herself, Emma Shone, Ann MacDonald and Jo Hull. The inspections will be weekly for Gransden Rd and monthly for Brockholt. She will forward them to the Clerk once a month.

- 3.3 (3.4) Caxton Village Hall – to consider quotations if received and the next steps
Still no quotes had been received from Gawn despite being contacted a number of times. The Parish Council agreed that it would like to ask the Clerk to take over the tendering process once the Council receives get the revised plans. (Prop NB, 2nd MH)

- 3.4 (7.1) Tree Inspections
The Parish Council wish to clarify with the Clerk whether Simon Elbourn has been asked to do a survey/check of the trees.

- 3.5 Flooding
It was noted that the Clerk had put Mrs Whitehead in touch with Sass Pledger at the County Council (CCC) and Cllr Howard will attend a meeting with her tomorrow.

4. Local matters and members items

- 4.1 Broadband update
Cllr Blair attended a Community Broadband meeting and continues to push BT as some of the village have Infinity and other parts don't.

- 4.2 Start time of meetings
It was agreed the new start time for meetings will be 7.45pm. (Prop KHo, 2nd MH, unanimous)

- 4.3 Parish Paths Partnership
Cllr Howard reported following his meeting at CCC that there are funds available but these were restricted and priorities are cycle paths and disabled access.

5. Planning and Tree Works

- 5.1 Applications received since the last meeting

- 5.1.1 S/2090/13/FL 35 Bourn Rd – Erection of outbuilding for use as domestic garage, office and store
According to village maps it was felt that this was outside the village envelope and as such the Parish Council should be consistent in its views. It was therefore agreed that if the outbuilding is outside the village envelope then the Council would recommend refusal, but if it is within the village envelope then it would recommend approval. (Prop RM, 2nd MH)

- 5.1.2 S/0308/13/FL Cambourne Village College, Sheepfold Lane – Piece of public art to be situated on the campus
Recommended for approval.

- 5.1.3 S/0253/13/DC and S/0253/13/DC Caxton Gibbet – Litter Plan to assess the problem within 100 metres.
It was agreed to respond that the Parish Council was disappointed that only a short distance of 100 metres would be monitored.

- 5.1.4 S/0498/13/OL – Brook Cottage, St Peters St – 2 storey dwelling
It was agreed to recommend approval (Prop NB, 2nd RM) subject to no vehicles parked or unloading in St Peters St as this is a narrow heavily used road.

It was noted that there were two travellers caravans on the Yim Wah site. SCDC is to be informed.

- 5.2 SCDC notifications to note

- 5.2.1 S/0152/13/FL and S/0153/13/CA – Erection of dwelling and demolition of outbuildings - The Cross Keys, 77 Ermine St.

Permission granted.

- 5.2.2 S/2000/11 Yim Wah – Lawful Development Certificate for existing use as restaurant/takeaway
Permission granted.

- 5.3 Tree works applications
None.

6. Finance and procedure

- 6.1 To receive the financial report and approve the payment of bills

The financial report was received and considered. The invoices were checked, at the end of the meeting, before the cheques were signed. The payments as listed, including Comberton Parish Council (shared membership of SLCC and ILCM) £36.63, K Howard (Village Hall keys) £12, LGS (newsletter) £110, were approved for payment
(Prop NB, 2nd MH)

Caxton Village Hall (rent)	£1.00
LGS Services (Admin support)	£433.93
LGS Services (Admin support)	£387.48
LG Stoehr (Salary)	£195.08
B Steward (Salary)	£21.49
HMRC (PAYE)	£309.40

- 6.2 To consider any quotes for urgent works required because of risk

None. It was noted that the Chairman and Clerk had approved works by CGM to clear drains at Gransden Rd.

- 6.3 To consider the supplier for annual play inspections

It was agreed to continue with Playsafety. (Prop NB, 2nd KHu)

7. To consider matters arising out of correspondence received including

- 7.1 SCDC – land at Brockholt Rd proposed sale to resident

It was agreed there were no objections to the sale with the condition that the residents use the land for stated intention of parking. The plan outlined in red is the Parish Council's preferred option. (Prop RM, 2nd KHu)

- 7.2 Balfour Beatty – street lighting changes

It was decided if street lights had to be removed then these should be one in Brockholt Rd between no 22 and 23 and in Bourn Rd on the South side of the bridge. Cllr Howard will email the streetlight numbers to the Clerk.

- 7.3 CCC – Community Transport Fund

It was felt that a village the size of Caxton could not sustain a transport scheme.

- 7.4 SCDC Local Plan – Local Green Spaces

Clarification is to be sought as to whether it is appropriate to include the Old Market Place, opposite Manor Farm, which is owned by the Gape Trust and if so to include it.

- 7.5 Village Hall accounts and to consider if a S137 grant is required

A letter from the Village Hall Committee advising that a donation was not required was noted.

8. Closure of meeting

There was no further business and the meeting closed at 9.55 pm.

SignedChairmandate.